

Article 1

Policy Objectives

1. Effectively control the company's electricity and water consumption, based on the principle of not growing, and review it year by year.
2. Strengthen the improvement of the company's energy-saving hardware environment and promote the concepts of energy conservation and sustainable development among colleagues.
3. Combine company and community resources to form an environmentally friendly and energy-saving sustainable company.

Article 2

Energy Saving and Carbon Reduction Measures for Air Conditioning Systems

1. The indoor air conditioning temperature is based on 26~28°C.
2. If necessary, install insulation materials on indoor and outdoor windows that receive sunlight to prevent sunlight from affecting the air-conditioning load.
3. In terms of inspection and maintenance of the air-conditioning system, the air-conditioning filter should be cleaned regularly to maintain ventilation efficiency. If wind is found

Fans and other equipment are inefficient and should be improved immediately.

4. Use a timer or dedicated personnel to regularly switch on and off the air-conditioning cold water pump to control the air-conditioning, effectively controlling the use time of the air-conditioning, and continuously

When the holiday continues or only a few people work overtime, try not to turn on the air conditioner to avoid operating the air conditioner with low efficiency and high cost.

Article 3

Energy Saving and Carbon Reduction Measures for Lighting Systems

1. Purchase high-efficiency lighting fixtures and gradually replace low-efficiency, power-consuming lighting fixtures.
2. Each unit will turn on and off the lights in public areas according to work and rest times.
3. Strengthen publicity and develop the habit of turning off lights among all colleagues.
4. Carry out the maintenance of lamps and lanterns regularly, clean lamps regularly, and replace lamps according to the degree of lamp decline and blackening to ensure Maintain proper brightness.

5. The illumination standards shall be handled in accordance with the regulations on occupational safety and health facilities, and shall be determined according to different locations such as offices and warehouses.

Appropriate lighting. Lighting equipment should be monitored every six months. If illumination is found to be insufficient, it should be updated or additional lights should be installed.

Article 4

Other energy conservation and carbon reduction measures

1. When purchasing computers or peripheral equipment, give priority to products with environmental protection labels or energy-saving labels.
2. When ordinary colleagues use computers, they should set the screen to automatically enter a low-energy sleep state when it is not used for more than 30 minutes.
state; when the computer is not used for a long time, the power should be turned off to reduce standby power consumption.
3. Before photocopying, you should determine the required paper size and number of copies to avoid invalid copying and waste of paper and electricity.
4. Reduce the amount of paper used. No written information will be provided during the meeting. Instead, it will be output by computers and projectors.
5. Each department should confirm that the electrical power supply is turned off before leaving get off work every day.
6. Post and promote information and methods related to energy conservation and carbon reduction.